

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT  
AUGUST 14, 2024**

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. at the District Office at 15 Melvin Road, American Canyon, California

**Members Present:** Cabral, Gorman, Maffei, Valentine

**Members Excused:** Cramer

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Maffei motioned, seconded by Gorman, to adopt the agenda as amended. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cabral motioned, seconded by Maffei, to adopt the Minutes as presented for July 10, 2024. Member Gorman abstained. Motion passed unanimously.

PUBLIC COMMENTS

None.

REVIEW CORRESPONDENCE

None.

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by President Valentine at 7:02 p.m.

**Members Present:** Cabral, Gorman, Maffei, Valentine

**Members Excused:** Cramer

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDED JUNE 30, 2024

For the quarter ended June 30, 2024, the District earned \$6,452 dollars in interest for the monies held with the County of Napa. No action required.

REVIEW 4th QUARTER STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

APPROVE INVOICES AS PAID FOR JUNE 2024

Cramer motioned, seconded by Maffei, to approve the bills as paid in June 2024. Motion passed unanimously.

APPROVE INVOICES AS PAID FOR JULY 2024

Gorman motioned, seconded by Cabral, to approve the bills as paid in July 2024. Motion passed unanimously.

**ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

DISCUSS AND TAKE ACTION ON 2024 BIENNIAL REVIEW OF THE DISTRICT'S CONFLICT OF INTEREST CODE: RESOLUTION NO. 279 READOPTING THE DISTRICT'S CONFLICT OF INTEREST CODE

No action taken; agenda item tabled to next regular meeting.

DISCUSSION AND POSSIBLE ACTION TO AMEND CURRENT BUDGET TO ALLOW FOR PURCHASE OF 2 ADDITIONAL FIELD USE TRUCKS

Maffei motioned, seconded by Cabral to debit the District's General Fund \$225,000 and credit the District's 55400 Equipment accountline for the purchase of three (3) additional field trucks. Motion passed unanimously.

**Ayes: Cabral, Gorman, Maffei, Valentine Noes: -0- Absent: 1 Abstain: -0-**

QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING JUNE 30, 2024

- District earned \$10,846 in interest for the monies held with the County of Napa.
- Public Agency Retirement Services account earned \$9,884 in interest.
- CalPERS CERBT account earned \$3,838 in interest
- VCJPA Member Contingency Fund earned \$12,804 in interest

No action required.

DISCUSS TRUSTEE ITEMS

None.

MANAGER'S REPORT

- The District completed 43 service calls for July 2024. The District was short-staffed as two field technicians contracted COVID19; both have since returned after providing negative COVID results and being free of illness and symptoms for more than 24 hours.

REVIEW 4th QUARTER STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

APPROVE INVOICES AS PAID FOR JUNE 2024

Gorman motioned, seconded by Maffei, to approve the bills as paid in June 2024. Motion passed unanimously.

APPROVE INVOICES AS PAID FOR JULY 2024

Cabral motioned, seconded by Gorman, to approve the bills as paid in July 2024. Motion passed unanimously.

ADJOURNMENT OF MEETING

Cabral motioned, seconded by Gorman, to adjourn the meeting at 7:31 p.m. Motion passed unanimously.