

MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT  
**MAY 8, 2024**

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:01 p.m. at the District Office at 15 Melvin Road, American Canyon, California

**Members Present:** Cabral Cramer, Gorman, Maffei, Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

ADOPTION OF AGENDA

Maffei motioned, seconded by Gorman, to adopt the agenda as amended. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Cabral motioned, seconded by Cramer, to adopt the Minutes as presented for April 10, 2024. Motion passed unanimously; Member Gorman abstained.

PUBLIC COMMENTS

None.

REVIEW CORRESPONDENCE

District Manager reviewed the California Special District Magazine noting articles on workplace violence, special article on mosquito abatement districts, the Brown Act changes and Zoom meeting “bombing”.

REVIEW AND TAKE ACTION ON 2024/2025 DRAFT REVENUE BUDGET

Cabral motioned, seconded by Cramer, to approve the District’s Draft Revenue Budget as presented.

**Ayes: Cabral, Cramer, Gorman, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-**

REVIEW AND TAKE ACTION ON 2024/2025 DRAFT EXPENSE BUDGET

Cramer motioned, seconded by Ray, to approve the District’s Draft Expense Budget with the following adjustment:

- Increase 53665 Wellness to 900.00

**Ayes: Cabral, Cramer, Gorman, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-**

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by President Valentine at 7:19 p.m.

**Members Present:** Cabral Cramer, Gorman, Maffei, Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Clerk of the Board

REVIEW AND ADOPT RESOLUTION NO. 120 INTENTION TO LEVY ANNUAL ASSESSMENT. PRELIMINARILY APPROVE THE ENGINEER’S REPORT AND PROVIDE NOTICE OF A PUBLIC HEARING

Cabral motioned, seconded by Gorman to adopt Resolution No. 120 Intention to Levy Annual Assessment, Preliminarily Approve the Engineer’s Report and Provide Notice of a Public Hearing.

**Ayes: Cabral, Cramer, Gorman, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-**

DISCUSSION AND POSSIBLE ACTION MODIFYING THE CURRENT FUNDS TRANSFER PROCEDURE AND LIMITS

No action taken; agenda item tabled to next regular meeting.

REVIEW AND TAKE ACTION ON 2024/2025 DRAFT REVENUE BUDGET

Maffei motioned, seconded by Cabral, to approve the District's Draft Revenue Budget as presented.

**Ayes: Cabral, Cramer, Gorman, Ray, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-**

REVIEW AND TAKE ACTION ON 2024/2025 DRAFT EXPENSE BUDGET

Cramer motioned, seconded by Gorman, to approve the District's Draft Expense Budget as presented.

**Ayes: Cabral, Cramer, Gorman, Maffei, Valentine Noes: -0- Absent: -0- Abstain: -0-**

QUARTERLY INVESTMENT REPORT FOR PERIOD ENDED MARCH 31, 2024

No action taken.

REVIEW 3<sup>RD</sup> QUARTER 2024 STATEMENT OF REVENUES AND EXPENSES

The District earned \$9,146 in interest for the monies held with the County of Napa.

No action required.

APPROVE INVOICES AS PAID FOR APRIL 2024

Maffei motioned, seconded by Gorman, to approve the bills as paid. Motion passed unanimously.

**ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES**

DISCUSSION AND POSSIBLE ACTION MODIFYING THE CURRENT FUNDS TRANSFER PROCEDURE AND LIMITS

No action taken; agenda item tabled to next regular meeting.

QUARTERLY INVESTMENT REPORT FOR MARCH 31, 2024

- District earned \$15,044 in interest for the monies held with the County of Napa.
- Public Agency Retirement Services account earned \$54,146 in interest.
- CalPERS CERBT account earned \$63,790 in interest
- VCJPA Member Contingency Fund earned \$3,787 in interest

No action required.

DISCUSS TRUSTEE ITEMS

- Member Cramer relayed complaints received from the public regarding bothersome mosquitoes.

MANAGER'S REPORT

- The District completed 61 service calls for April 2024. After the unexpected rain, all field staff continue searching for possible breeding sites throughout the County. Two new field technicians continue to learn their respective zones.
- The District Manger will continue to serve on the Local Agency Workers' Compensation Excess JPA (LAWCX) Board for another 2-year term.
- The District Manager presented the Board with the final mapping outline for the update to the District's PEIR; concluding that part 1 of the project is completed. Legal review is still pending on if an Addendum, a Supplemental EIR or both will be required.

- On May 6, 2024, House of Representative Bill 7525 was passed, defining Special Districts and clarifying that special districts are eligible to receive federal emergency financial assistance.
- The District Manager expressed concern over California's multi-billion-dollar budget deficit. Historical experience has shown large State deficits tend to result in the State taking funds from counties, cities and special districts. The Manager will update the Board as information is made available.

APPROVE INVOICES AS PAID FOR APRIL 2024

Cabral motioned, seconded by Gorman, to approve the bills as paid. Motion passed unanimously.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Cramer, to adjourn the meeting at 8:17 p.m. Motion passed unanimously.