

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT  
AUGUST 14, 2019**

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:00 p.m. at the District Office at 15 Melvin Road, American Canyon, California

**Members Present:** Cabral, Carbone, Cramer, Ray, Maffei, Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

ADOPTION OF AGENDA

Cabral motioned, seconded by Maffei, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Carbone motioned, seconded by Ray, to adopt the minutes as presented. Motion passed unanimously.

PUBLIC COMMENTS

None.

REVIEW CORRESPONDENCE

- District Manager reviewed the California Special District magazine; noting articles on climate adaptation, project influence rule's possible affect on appraisals, summer recreational exposures and an interview with former Contra Costa County Mosquito District manager and CSDA president, Chuck Beesley.
- SCI Consulting confirmed the District's tax assessment at \$1,101,947; an increase of \$8,832 from last year.

**RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

The meeting was called to order by President Valentine at 7:06 p.m.

**Members Present:** Cabral, Carbone, Cramer, Ray, Maffei, Valentine

**Staff Present:** Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant

REVIEW AND TAKE ACTION ON RESOLUTION NO. 75 FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYERS AND ANNUITANTS FOR 2020

Cramer motioned, seconded by Maffei, to adopt Resolution No. 75 setting the District's contribution amount. Member Carbone abstained. Motion passed unanimously.

QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING JUNE 30, 2019

For the quarter ended June 30, 2019 the District earned \$4,702 in interest for the monies held with the County of Napa.

REVIEW YEAR-END FY18/19 STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

APPROVE PAYMENT OF BILLS FOR JUNE 2019

Cabral motioned, seconded by Ray to approve the bills as paid in June 2019. Motion passed unanimously.

APPROVE PAYMENT OF BILLS FOR JULY 2019

No expenses were paid in July 2019; no action taken.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

REVIEW AND TAKE ACTION ON DISTRICT'S RESTATED AUDIT AND MANAGEMENT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2019

Cabral motioned, seconded by Ray, to adopt the restated audit and management report as presented. Motion passed unanimously.

REVIEW AND TAKE ACTION ON RESOLUTION NO. 246 FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYERS AND ANNUITANTS FOR 2020

Cramer motioned, seconded by Maffei, to adopt Resolution No. 246 setting the District's contribution amount. Member Carbone abstained. Motion passed unanimously.

QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING JUNE 30, 2019

- District earned \$11,429 in interest for the monies held with the County of Napa.
  - VCJPA Member Contingency Fund earned interest of \$5,543 and the Property Contingency Fund earned interest of \$12,758.
  - CalPERS CERBT account earned \$118,847 for the quarter ending June 30, 2019.
  - Public Agency Retirement Services (PARS) account earned \$2,335 for the quarter ended June 30, 2019.
- No action required.

REVIEW YEAR-END FY18/19 STATEMENT OF REVENUES AND EXPENSES

Board reviewed statement; no action taken.

DISCUSS TRUSTEE ITEMS

None.

MANAGER'S REPORT

- There were 86 service calls for the month of July.
- The District Manager is working with an actuary to complete the required GASB68 and GASB75 reports.
- The District Manager is working with the San Francisco Estuary Institute to provide information and data on invertebrates that may serve as bio-indicators of tidal marsh conditions.
- The District is seeking a permit from California Fish and Wildlife for its source reduction work in tidal marshes.
- In reference to recent controversy surrounding President Trump, the US Court of Appeals issued a ruling that a Public Official blocking commenters/users on Twitter is a violation of the 1<sup>st</sup> Amendment. The District Manager noted that due to the sometimes volatile environment surrounding mosquito district activities this was another reason for the District to be careful with its social media footprint.
- The District contacted various schools within Napa Valley Unified to proactively check for and treat wasp nests before the start of the new school year.
- Board members received via US Mail an optional questionnaire from a member of the San Mateo Mosquito and Vector Control District regarding their knowledge of the Mosquito and Vector Control Association of California Trustee Advisory Council.
- Peter Ozorio, District Field Operations Supervisor, briefly spoke about his recent presentation to elementary aged children at Bothe State Park as part of the Nature Summer Camp program. Peter expressed his gratitude and excitement to return in future years.

APPROVE PAYMENT OF BILLS FOR JUNE 2019

Cabral motioned, seconded by Ray to approve the bills as paid in June 2019.  
Motion passed unanimously.

APPROVE PAYMENT OF BILLS FOR JULY 2019

No expenses were paid in July 2019; no action taken.

ADJOURNMENT OF MEETING

Cramer motioned, seconded by Maffei to adjourn the meeting at 8:10 p.m. Motion passed unanimously.