

MINUTES OF THE BOARD OF TRUSTEES
OF THE
NAPA COUNTY MOSQUITO ABATEMENT DISTRICT
JUNE 10, 2020

President Valentine called the Regular Meeting of the Board of Trustees to order at 7:01 p.m. via Teleconference Phone: 1 (866) 899-4679, Access Code: 443-145-917, Audio Control: #

Members Present: Cabral, Cramer, Maffei, Valentine
Members Absent: Ray
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant
Guests Present: Angela Pagtalonía, SCI Consulting Group

ADOPTION OF AGENDA

Cabral motioned, seconded by Cramer, to adopt the agenda as presented. Motion passed unanimously.

APPROVAL OF DISTRICT MINUTES

Maffei motioned, seconded by Cabral, to approve the minutes with the following correction:
-District Manager noted that the wrong teleconference phone number had been listed on the previous agenda; the correct number is shown on the minutes. Motion passed unanimously.

PUBLIC COMMENTS None.

REVIEW CORRESPONDENCE None.

RECESS BOARD OF TRUSTEES MEETING AS THE MOSQUITO ABATEMENT DISTRICT AND CONVENE AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

The meeting was called to order by President Valentine at 7:05 p.m.

Members Present: Cabral, Cramer, Maffei, Valentine
Members Absent: Ray
Staff Present: Wesley Maffei, District Manager and Alicia Hinojoza, Administrative Assistant
Guests Present: Angela Pagtalonía, SCI Consulting Group

PUBLIC HEARING – Conduct a public hearing to consider objections or protests to the imposition of an assessment on Napa County property owners to provide funding to the Mosquito and Disease Control District, and allow submission, withdrawal, or changes to assessment.

Review and Take Action on Resolution No. 80 Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2020-2021

Cramer motioned, seconded by Maffei to adopt Resolution No. 80 Approving the Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy Assessment for Fiscal Year 2020-2021.

Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

RECESS

REVIEW AND TAKE ACTION ON THE UPDATED DISTRICT EMPLOYEE POLICY MANUAL

Cabral motioned, seconded by Maffei, to approve updates as recommended by District's counsel and District Manager. Motion passed unanimously.

REVIEW AND TAKE ACTION ON 2020/2021 FINAL REVENUE BUDGET

Cramer motioned, seconded by Cabral, to approve the District's Final Revenue Budget as presented.
Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

REVIEW AND TAKE ACTION ON 2020/2021 FINAL EXPENSE BUDGET

Cramer motioned, seconded by Cabral, to approve the District's Final Expense Budget as presented.
Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

APPROVE BILLS AS PAID IN MAY 2020

Maffei motioned, seconded by Cabral, to approve the bills as paid in May 2020. Motion passed unanimously.

ADJOURN MEETING AS THE NAPA COUNTY MOSQUITO AND DISEASE CONTROL DISTRICT BOARD OF TRUSTEES AND RECONVENE AS THE NAPA COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

DISCUSSION AND POSSIBLE ACTION TO TRANSFER FUNDS FROM DISTRICT'S GENERAL FUND TO ACCOUNT 51600 RETIREMENT TO PAYDOWN THE DISTRICT'S CALPERS UNFUNDED PENSION LIABILITY

Maffei motioned, seconded by Cabral, to utilize \$600,000 from the District's General Fund to paydown the District's pension liabilities.

Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

DISCUSSION AND POSSIBLE ACTION TO ADD ADDITIONAL FUNDS TO THE DISTRICT'S PRE-FUNDING RESERVE ACCOUNT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS)

Cabral motioned, seconded by Cramer, to add an additional \$627,293 to the District's Pre-Funding Reserve account with PARS.

Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

REVIEW AND TAKE ACTION ON THE UPDATED DISTRICT EMPLOYEE POLICY MANUAL

Cabral motioned, seconded by Maffei, to approve updates as recommended by District's counsel and District Manager. Motion passed unanimously.

REVIEW AND TAKE ACTION ON 2020/2021 FINAL REVENUE BUDGET

Maffei motioned, seconded by Cabral, to approve the District's Final Revenue Budget as presented.
Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

REVIEW AND TAKE ACTION ON 2020/2021 FINAL EXPENSE BUDGET

Cramer motioned, seconded by Maffei, to approve the District's Final Expense Budget as presented.
Ayes: Cabral, Cramer, Maffei, Valentine Noes: -0- Absent: Ray Abstain: -0-

DISCUSS TRUSTEE ITEMS

-Member Cramer noticed some mosquito activity recently but hadn't received any complaints from constituents.

MANAGER'S REPORT

- The District completed 104 service calls for the month of May. The District has operated under a modified work schedule with the District offices being closed to the public.
- The California Governor announced that the California revenue budget is expecting a 54.3 billion dollar deficit as a result of the economic turndown caused by COVID-19.
- Karl Malamud-Roam, Vector Control Consultants, continues to work on the District's PEIR update and source reduction permit. Updates to follow.

APPROVE BILLS AS PAID IN MAY 2020

Cramer motioned, seconded by Cabral, to approve the bills as paid in May 2020. Motion passed unanimously.

ADJOURNMENT OF MEETING

Maffei motioned, seconded by Cabral to adjourn the meeting at 8:02 p.m. Motion passed unanimously.